



Onboarding Review



Complete the Century Welcome Call.

We offer three convenient methods.

1. A live call with a Century Onboarding Liaison (888-913-8784 option 6 or [schedule here](#)) OR
2. Watch the welcome video OR
3. Review the Online Welcome Checklist.

The video and Online Checklist are both available on the 'MyResources' page of the client portal.



Register for the [MyCentury](#) client portal.

Watch the portal registry video for details. Visit www.centuryss.com, click 'Client Login' at the top right corner of the page to complete your registration.



Upload a scanned copy of my signed Letter of authorization (LOA).

The LOA is located in the Welcome Guide and also on the 'MyResources' page of the client portal.



Review important program information for accuracy.

On the 'Profile' tab of the client portal:

- Name & Address
- Phone Number & Email Address

In your original signed agreement:

- Social Security
- Date of Birth
- Banking Information

On the MyCreditors page of the client portal:

- Enrolled Accounts for correct account numbers and any missing accounts



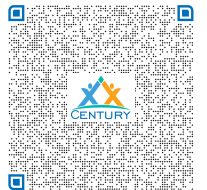
Verify deposit dates.

Deposit dates of funds into your dedicated reserve account are found on the 'My Summary' page of the portal.



Add Century Alert System (C.A.S) contact information to my mobile phone.

- Century phone: 724-861-3401
- Century Text Number: 47234
- Scan the QR code with a mobile phone to set up Century as a contact.



Watch 'Methods to Approve a Settlement' video.

Watch the [settlement methods video](#) to learn how to use the variety of methods available for approving a settlement.



Upload statements, collection letters or other creditor communication to Century.

Use the 'MyDocuments' page of the client portal to upload.



Additional Funds

Added funds may reduce the length of your program or may allow you to take advantage of a better settlement...quicker!



Commitment to your program – Do not open any new unsecured accounts

Opening any new, unsecured accounts while enrolled on this program, may have a negative impact on our efforts to settle your debt.